

FINAL

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, August 6th, 2020
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman, Colin Smith

MEMBERS ABSENT: None

STAFF PRESENT: Marc Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Chair Colin Smith called the meeting to order at 6:33 PM

- 2
- 3 • Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A
- 4 “Right to Know” requirements. A Roll Call of Commission Members who participated remotely
- 5 are listed above.
- 6

7 **This was the first meeting of the newly re-established Class VI Roads Advisory Committee.**

8

9 **2. APPROVAL OF MINUTES:** None.

10

11 **3. STUDY ITEMS:**

12 **A-1:** The Committee discussed when the meetings would be held. It was decided that the 1st and 3rd

13 Thursday of every month, from 6:30pm to 8:00pm, until all remaining Class VI roads had been discussed.

14 **A-2:** Mr. Wood discussed an e-mail that was sent to the City of Lebanon questioning a possible conflict

15 of interest with Mr. Wood and one of the Class VI Road cases to be heard. Mr. Wood explained that this

16 is an advisory committee only and as such could not make permanent decisions on the Class VI road

17 status. That would be up to the City Council to decide. As such he would not be recusing himself from

18 any of the Class VI roads being evaluated.

19 **A-3:** Election of Officers took place.

20 ***Ms. Monroe MOVED to elect Colin Smith as Chairman for the Class VI Roads Advisory Committee.***

21 ***The MOTION was seconded by Ms. Hirai.***

22

23 Mr. Smith spoke out on the nomination advising he would do it if no one else stepped up but would rather

24 not.

25

26 ***Ms. Monroe withdraws her Motion to elect Colin Smith as Chairman.***

27

28 ***Mr. Heistad MOVED to elect Stephen Wood as Chairman for the Class VI Roads Advisory Committee.***

29 ***The MOTION was seconded by Ms. Monroe.***

30

1 Mr. Wood spoke out on the nomination advising he would do it if no one else stepped up but would rather
2 not.

3 **Roll Call Vote:**

4 **Colin Smith, Erling Heistad, Joan Monroe, Marc Coleman, Barbara Hirai all voting Yea.**

5 **None voted Nay.**

6 **Stephen Wood Abstained.**

7

8 ** The Vote on the MOTION passed (5-0-1).*

9

10 *Mr. Heistad MOVED to elect Colin Smith as Vice Chairman for the Class VI Roads Advisory*
11 *Committee.*

12 *The MOTION was seconded by Ms. Monroe.*

13

14 **Roll Call Vote:**

15 **Stephen Wood, Erling Heistad, Joan Monroe, Marc Coleman, Barbara Hirai all voting Yea.**

16 **None voted Nay.**

17 **Colin Smith Abstained.**

18

19 ** The Vote on the MOTION passed (5-0-1).*

20

21 **B: Road #15 (Barden Hill Road Extension):** Mr. Goodwin went over the role and purpose of the
22 Committee, what will need to be decided for each road reviewed and explained that the Advisory
23 Committee would not be making an final decisions, just advising the City Council of Lebanon. Mr.
24 Goodwin also went over the different tools and the system that would be used by the Committee while
25 discussing a road's status and if any changes to that status needed to be made.

26

27 Mr. Goodwin went over the Class VI Roads that were to be discussed in the Committee meeting. He
28 went over the template that was started the last time the Committee met years ago on Barden Hill Road
29 Extension. No recommendations had been given to the City Council during the Committee's last session
30 on that road.

31

32 Chair Wood led the discussion on Road #15. Discussion was had among the Committee members. Mr.
33 Ron Bailey, Trail Steward for the City of Lebanon, was asked several questions about the Road by Chair
34 Wood. Members of the Committee asked different clarification questions on the Road in question.

35

36 *Vice Chair Smith MOVED to extend the meeting until 8:30PM.*

37 *Seconded by Ms. Monroe.*

38

39 **Roll Call Vote:**

40 **Stephen Wood, Erling Heistad, Joan Monroe, Marc Coleman, Barbara Hirai, Colin Smith all**
41 **voting Yea.**

42 **None voted Nay.**

43

44 ** The Vote on the MOTION passed (6-0).*

45

46 Several members of the public spoke about Barden Hill Road Extension. Ms. Barbara Patch said that she
47 agreed that Barden Hill Road went up to a cellar hole and ended at a gate that goes across the road. She is
48 asking that the road going East of the gate be discontinued and asserts that is was never a road to begin

1 with but was created by the snowmobile club back in the 1980. Mr. Glen Kimball, who has property that
2 abuts Barden Hill Road Extension, said that he walked the property recently and found no breaks in the
3 stonewall and no evidence of a road. Ms. Pat Morse has property that abuts to Barden Hill Road and
4 wanted clarification as to which part of the Road the Committee was discussing. Ms. Morse also advised
5 the Committee that the snowmobile club may have more information on the road since they have
6 maintained a trail through there for many years.

7
8 Committee members continued their discussion and it was decided that this discussion would need to be
9 continued until the next meeting on August 20th, 2020 at 6:30PM. All guests were asked to return that
10 night for the continued discussion on Road #15, Barden Hill Road Extension.

11
12 **12. ADJOURNMENT:**

13
14 *A MOTION was made by Vice Chair Smith to adjourn the meeting at 8:30 PM.*
15 *The MOTION was seconded by Ms. Monroe.*

16
17 **Roll Call Vote:**

18 **Colin Smith, Erling Heistad, Joan Monroe, Barbara Hirai, Stephen Wood, Marc Coleman all**
19 **voting Yea.**

20 **None voted Nay.**

21
22 ** The Vote on the MOTION was approved (6-0).*

23
24 Respectfully submitted,
25 Barbara Higgins
26 Recording Secretary