



City of Lebanon
Department of Public Works
193 Dartmouth College Highway
Lebanon, NH 03766
(603) 448-3112

Application for Water & Sewer Bill Abatement

Fill in all blanks, attach additional paperwork as necessary. Any request for abatement must be filed in writing to the Department of Public Works within 30 days of the billing period. The filing of this form does not guarantee that your abatement will be granted or relieve the applicant of the responsibility to pay the water or sewer usage bill in full by the due date specified. Further documentation may be required.

Instructions: Account & Property Information:

Service Street Address

Acct Number

Bill Number

Last Name or Business Name

First Name or Business Contact

Contact Phone

Contact Email

Date of Contested Bill

Amount owed on Contested Bill

Reason for Abatement Request:

- Leaking Toilet
- Household Plumbing Leak
- Outdoor Water Usage (power washer, hose, pool)
- Building Unoccupied
- Faulty Water Heater
- Other: _____

Monthly Payment Plan Requested

Please provide explanation describing your request for abatement. Attach additional sheets, if necessary.

Statement of Financial Hardship (*Water abatements can only be made due to financial hardship and inability to pay.*). Attach additional documentation to support request.

Signature

Printed Name

Date

Lebanon City Code Chapter 136 SEWER Service, Article X, §136-80 Abatement

For good cause shown, the City Manager may abate any such fees and assessments made herein. Any person aggrieved by the neglect or refusal of the City Manager to grant an abatement may petition the City Council for relief at any time within 30 days after notice of decision by the City Manager.

Lebanon City Code Chapter 182 WATER Service, Article V, §182-33 Abatement

For good cause shown, the City Manager may abate any bill and/or fees charged herein. The Manager, or his or her designated agent, will review in private session with the person requesting abatement that person's need for abatement. The Manager may abate any bill and/or fees by a decision in writing because of financial hardship and inability to pay or may set up an installment payment schedule. In the event of a default in the installment payment schedule, water service may be terminated upon the terms and conditions as provided in this chapter. In the event that the consumer pays fees in excess of the fees required by the Code of the City of Lebanon, and abatement is made, the city shall refund such excess fees together with interest of 6%.

For Official Use Only

___ Approved ___ Denied Explanation: _____

City Manager: _____ Date: _____

Principal Abated _____ Interest Abated _____ Amount Still Owed _____

Payment Plan Amount Owed Per Month _____