



**CITY OF LEBANON
DEPARTMENT OF PUBLIC WORKS**

193 Dartmouth College Highway
Lebanon, NH 03766

March 28, 2023

Solid Waste Management Bureau
New Hampshire Department of Environmental Services
P.O. Box 95, 29 Hazen Drive
Concord, NH 03302-0095

**Annual Facility Report 2022
Lebanon Regional Solid Waste Facility
370 Plainfield Road
Lebanon New Hampshire
Permit No. DES-SW-SP-10-002**

This document includes brief descriptions/narrative requested in the 2022 Annual Facility Report. Sections include:

- Inspections
- Facility Operators' Information

Section 5.

Inspections

Facility inspections take place at the Lebanon Recycling on regular intervals. Daily Facility Checks are performed by staff. Items checked include: equipment pre-trip, litter patrol, material quantity and material in storage. Equipment operators perform a daily walk around and fluid checks to ensure safe use.

Weekly "Facility Walk Around" is performed by the facility manager. During the walk around, items inspected include: storm water controls, universal waste storage, litter, materials in storage, equipment maintenance, and cleanliness of public areas.

Repairs are done as needed. Inspections identify areas of concern, aid in scheduling pick ups by vendors and repairs are scheduled using either in-house staff or contracted out.

Section 6.

Facility Operator Information

Name	Certificate Number	Expiration Date	Still Working at the Facility as of 12-31-22
Marc Morgan	001521		No
Keith Pero	003696	04/13/23	Yes
Erica Douglas	006948	12/9/2023	Yes

If additional information is needed, please contact me at Erica.Douglas@LebanonNH.gov or by telephone at (603) 442-6147.

Respectfully submitted,

Erica Douglas

Erica Douglas, E.I.T.
Solid Waste Manager
City of Lebanon

6. Solid Waste Facility Operator Information [Env-Sw 1105.13(c)]

Was the facility exempt from having certified Solid Waste Facility Operators working at the facility during the Reporting Year? Yes No

If Yes, cite the reason for the exemption: _____

If No, complete the table below:

Name	Certificate Number	Expiration Date	Still Working at Facility as of December 31?
1. See attached table.			<input type="checkbox"/> Yes <input type="checkbox"/> No
2.			<input type="checkbox"/> Yes <input type="checkbox"/> No
3.			<input type="checkbox"/> Yes <input type="checkbox"/> No
4.			<input type="checkbox"/> Yes <input type="checkbox"/> No
5.			<input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Solid Waste Facility Operator Information is attached to this Annual Facility Report.

7. Waste and Recyclables Received & Shipped [Env-Sw 1105.13(e) / Env-Sw 1105.13(f)]

Type of Waste

Note: Universal Wastes and Used Oil are included in Section 11, so do NOT enter them here.

<input type="checkbox"/> Ash	<input type="checkbox"/> Electronic Waste	<input checked="" type="checkbox"/> Recyclable Materials
<input type="checkbox"/> Asbestos	<input checked="" type="checkbox"/> Food Waste Composted Onsite	<input checked="" type="checkbox"/> Scrap Metal
<input type="checkbox"/> Bulky Waste	<input type="checkbox"/> Food Waste Transferred to Composter/Processor	<input checked="" type="checkbox"/> White Goods
<input type="checkbox"/> C&D Debris	<input type="checkbox"/> Infectious Waste	<input type="checkbox"/> Other:
<input type="checkbox"/> Contaminated Soil	<input type="checkbox"/> Municipal Solid Waste	<input type="checkbox"/> Other:

Quantity of Waste

Quantity of Waste Received		Quantity of Waste Shipped	
C&D Debris Received:		C&D Debris Shipped: <input type="checkbox"/> Recycled <input type="checkbox"/> Disposed	
From NH Sources	tons	To NH Destinations	tons
From Out-of-State Sources	tons	To Out-of-State Destinations	tons
Total Received	tons	Total Shipped	tons
Recyclables Received:		Recyclables Shipped:	
From NH Sources	2124 tons	To NH Destinations	1434 tons
From Out-of-State Sources	tons	To Out-of-State Destinations	690 tons
Total Received	2124 tons	Total Shipped	2124 tons
Mixed Solid Waste/General Refuse Received:		Mixed Solid Waste/General Refuse Shipped:	
From NH Sources	tons	To NH Destinations	0 tons
From Out-of-State Sources	tons	To Out-of-State Destinations	0 tons
Total Received	tons	Total Shipped	0 tons

8. Estimated Quantity of Waste Stored at the Facility as of December 31, 2022 [[Env-Sw 1105.13\(i\)](#)]

Type of Waste	Quantity Onsite as of Dec. 31	Type of Waste	Quantity Onsite as of Dec. 31
Ash	tons	Infectious Waste	tons
Asbestos	tons	Municipal Solid Waste	tons
Bulky Waste	tons	Recyclable Materials	100 tons
C&D Debris	10 tons	Scrap Metal	25 tons
Contaminated Soil	tons	White Goods	tons
Electronic Waste	1 tons	Other:	
Food Waste	tons	Other:	

9. Bypass and Residual Waste [[Env-Sw 1105.13\(g\)](#)]

Note: Please refer to the instructions for definitions of bypass waste and residual waste.

Waste	Total Quantity Generated	Quantity Shipped to NH Destination(s)	Quantity Shipped to Out-of-State Destination(s)	Quantity Stored Onsite as of December 31
Bypass Waste	tons	tons	tons	tons
Residual Waste	tons	tons	tons	tons
Leachate	gallons	gallons	gallons	gallons

10. Facilities Producing Certified Waste-Derived Products [[Env-Sw 1105.13\(h\)](#)]

Type of Waste-Derived Product Produced	Quantity Produced	Quantity Distributed for Use	Estimated Quantity Stored Onsite as of December 31
	tons	tons	tons
	tons	tons	tons
	tons	tons	tons
	tons	tons	tons

I certify that all waste-derived products distributed by the facility for use met the applicable standards for distribution and use pursuant to [Env-Sw 1500](#).

OR

I CAN NOT certify that all waste-derived products distributed by the facility for use met the applicable standards for distribution and use pursuant to [Env-Sw 1500](#), and have attached a detailed explanation of the situation and actions taken or being taken to remedy the problem.

11. Other Activities Taking Place at the Facility

<input type="checkbox"/>	Burn Pile	<input checked="" type="checkbox"/>	Refrigerant Removal	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Household Hazardous Waste Collection	<input type="checkbox"/>	Swap Shop	<input type="checkbox"/>	Other:
<input checked="" type="checkbox"/>	Leaf & Yard Waste Composting	<input checked="" type="checkbox"/>	Collection of Used Oil for Recycle	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Used Oil Burner: EPA ID No. NHD				
Universal Waste Collection					
<input checked="" type="checkbox"/>	Antifreeze	<input checked="" type="checkbox"/>	Batteries (Rechargeable)	<input checked="" type="checkbox"/>	Fluorescent Lamps
<input checked="" type="checkbox"/>	Batteries (Automotive)	<input checked="" type="checkbox"/>	Cathode Ray Tubes (CRTs)	<input checked="" type="checkbox"/>	Mercury-Containing Devices

12. Summary and Assessment of Environmental Monitoring [[Env-Sw 1105.13\(j\)](#)]

- None required and none undertaken.
- None required, but environmental monitoring was undertaken voluntarily. A summary and assessment of the environmental monitoring is attached.
- Environmental monitoring is required by this facility’s permit and/or the Solid Waste Rules. A summary and assessment of environmental monitoring is attached.

13. Public Benefit Discussion [[Env-Sw 1105.13\(k\)](#)]

- Permit does not include a public benefit condition. (No discussion is required)
- Permit includes a public benefit condition. (A discussion is attached to this report)

14. Compliance Certification [[Env-Sw 1105.13\(l\)](#) or [Env-Sw 1105.13\(m\)](#)]

I certify that the facility is in compliance with the requirements of the following:

Yes	No	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		The facility’s current operating plan.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		All terms and conditions of the facility’s permit.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Env-Sw 900 for asbestos, ash, contaminated soils, infectious waste, and/or tires.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Env-Hw 1100 for the management of Universal Wastes.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Env-Hw 807 for the management of Used Oil.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Env-A 1000 for the operation of a burn pile.

If you checked “No” to any of the above, attach an explanation and proposed schedule for achieving compliance.

15. Signature [[Env-Sw 1105.13\(o\)](#)]

By signing below, I affirm that the material and information submitted in this report is correct and complete to the best of my knowledge and belief, and that I am the permittee or a person duly authorized to sign for the permittee.

Erica Douglas
Signature of Permittee or Duly Authorized Individual

3-28-2023
Date

Erica Douglas, EIT
Printed Name of Signatory

Solid Manager
Title / Permittee Affiliation

This report contains 2 attached pages (not applicable unless you have provided additional pages).

Form Submittal Instructions:

Please submit the completed form in PDF via email to solidwasteinfo@des.nh.gov. **Please do not submit a paper copy of the completed form unless that is your only means to submit.** If you must submit the AFR in paper form, for tracking purposes please notify us by email, sent to solidwasteinfo@des.nh.gov, that you have submitted the AFR in paper form.