

**CITY OF LEBANON
MANAGER UPDATES
Month of August 2023**

City Manager Updates are monthly reports that contain departmental information compiled by the Manager's Office. In an effort to keep the Council apprised of recent City activities, these updates are provided to the City Council in advance of the Council meeting. This provides the Council with an opportunity to ask questions of the administration, and to possibly answer questions raised by their constituents.

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AIRPORT

August	2023 Year to Date	2022 Year to Date
Enplanements	6823	6133
Aircraft Operations	20462	17311
Airport Expense	\$1,577,734	\$813,841
Airport Revenue*	\$1,023,305	\$976,900
General Fund Support	\$0	\$0

* Includes Grant Funds

Airport Projects

Project	Tasks to Date	Tasks Remaining
AIP-064 Terminal and Sand Shed Renovation	<ul style="list-style-type: none"> Sand shed renovation complete. Terminal glass, siding, lights, carpet renovation complete. 	<ul style="list-style-type: none"> Install electrical meter bank, transformers. Meter bank to ship 15 October. Punchlist. To occur with electrical work
AIP-066 Localizer relocation study	Study complete.	<ul style="list-style-type: none"> FAA to complete drawdown. Close grant.
AIP-069 ARPA	Drawdowns 1-3 submitted.	<ul style="list-style-type: none"> Submit drawdowns 4 & 5. Close grant
AIP-070 RW 18-36, TW Alpha Data Collection and Permitting	<ul style="list-style-type: none"> Alteration of Terrain and Dredge and Fill Permits submitted to NH DES. LEB Conservation Commission review of permits. Special Exemption application submitted to LEB ZBA. 	<ul style="list-style-type: none"> Receive NH DES permits. Receive ZBA approved application.
AIP-071 Localizer Relocation Design	<ul style="list-style-type: none"> Design of relocation complete. Drawings incorporated into Taxiway Alpha Phase 1 design. 	<ul style="list-style-type: none"> FAA to complete drawdown. Close grant.
AIP-072 Reconstruct North Air Carrier Apron	<ul style="list-style-type: none"> Grant received from FAA. Contract signed with Sargent. 	Project to begin April 2024.
AIP-073 Extend TW Alpha Phase 2 Design	Grant received from FAA.	<ul style="list-style-type: none"> Complete design. Close grant.
Avigation Easement	<ul style="list-style-type: none"> Easement area surveyed. Value of easement assessed. FAA concurrence on easement value. 	<ul style="list-style-type: none"> Negotiate easement fee with property owner. Apply for FAA grant. Close grant.

ASSESSING

	Month to Date	Year to Date
Number of Property Sales	38	229
Number of Property Inspections	71	626

Highlights: MS1 has been submitted to the NHDRA.

CITY CLERK

	Current Month Revenue	Year to Date	Prior Year to Date
Motor Vehicle Regs	\$252,321.00	\$1,873,109.00	\$1,771,038.74
Dog Licenses	\$1,278.50	\$10,870.00	\$10,996.00
Vital Records	\$2,833.00	\$20,180.00	\$22,522.50

FINANCE

REVENUES	2023 Budget	Current Month August	Year to date	% collected
General Fund	\$34,880,840	\$663,869	\$22,891,747	65.6%
Landfill	\$4,311,230	\$464,045	\$3,028,270	70.2%
Water	\$4,436,960	\$1,192,962	\$3,509,293	79.1%
Wastewater	\$7,862,020	\$3,099,838	\$5,860,675	74.5%
Airport	\$1,810,620	\$110,352	\$1,023,305	56.5%

EXPENSES	2023 Budget	Current Month August	Year to date	% expended
General Fund	\$38,460,840	\$3,241,104	\$27,336,418	71.1%
Landfill	\$4,916,230	\$143,204	\$3,666,021	74.6%
Water	\$4,436,960	\$311,991	\$3,537,681	79.7%
Wastewater	\$7,862,020	\$599,937	\$6,364,457	81.1%
Airport	\$2,035,470	\$106,262	\$1,575,166	77.4%

Highlights:

- Correction from July: Robert Varnum was hired as Accounting Clerk III. Robert previously worked for the City of Keene. Conni Brown was hired as Payroll Clerk, replacing Terri Jones who will retire 10/2. Terri started with the City on 10/11/2016. Water/Sewer bills were due September 7.

FIRE

August 2023	Current Month	Year to Date	Prior Year to Date
Fire	4	68	64
Rescue & Emergency Medical Calls	279	2039	1745
Hazardous Conditions	8	42	60
Service Calls	20	142	205
Good Intent Calls	21		200
False Alarms	52	246	244
TOTALS	374	2705	2628

Highlights:

- 374 Total Calls
- 217 Single Calls
- 121 occasions where 2 calls came at same time (**at least 4 people committed on Calls and unable to respond to other calls**)
- 31 occasions where 3 calls came at the same time (**the entire duty shift committed on calls and unavailable to answer other calls**).
- 5 occasions where 4 calls came at the same time (**the entire duty shift was committed on calls and either mutual aid or off duty staff was requested to handle the 4th call.**)
- 0 occasions where 5 calls came at the same time
- 720 hours in the Month of August
- 256 hours (35%) of the time LFD was staffed at 5 personnel which means after two calls which happened on 121 occasions there was only 1 member available to respond to the next emergency.

Other Events & Activities

- Community Paramedic and Nurses participated in National Night Out, assisted with COL homeless count and the Lebanon Farmers Market.

Community Paramedic

New Referrals:6
Active Clients:18
Encounters:28
Encounters by type:
Hospital:2
Home:24
Telephone:3
Combined Nurse visit: 4

Total encounters as of 8/31/2023: 298

Community Nursing

Active Clients:22
Encounters:128
Encounters by type:
Home:28
In person other locations:2
Telephone:45
Email:0

Annual Department Revenues
\$ 1,032,754.62

HUMAN SERVICES

Collaborative Meetings & Pooled Resources

Meeting/Group	Meeting Date	
Upper Valley Housing Support Team	Did not meet	
Housing First	8/11/2023	†
Upper Valley Coalition for Housing Solutions [formerly named UV Continuum of Care]	8/31/2023	†
Greater Upper Valley Joint Housing Team	Did not meet	
NH Balance of State Continuum of Care	8/1/2023	†
NH Coalition to End Homelessness	8/30/2023; 8/31/2023	†
Energy Advocacy Council	8/17/2023	†
Lebanon MIH Advisory Council	Did not meet	
Service Coordinator Roundtable	Did not meet	
NH Local Welfare Administrators Association	8/30/2023	†

Public Health Council of the Upper Valley	Did not attend	
Housing Action NH	Did not meet	
NH Council on Housing Stability/Housing and Homelessness Workgroup	Did not meet	
Upper Valley Municipal Leaders	8/1/2023	†
Upper Valley Strong	8/1/2023; 8/8/2023; 8/9/2023; 8/15/2023; 8/29/2023	†
Greater Upper Valley Integrated Services Team	8/3/2023	†

Workshops/Trainings

Workshop/Training	Date	
Active Shooter Training	8/9/2023	

† Participated by video

Monthly In-Office Activity

Authorized Voucher Totals

	August 2023	August 2022
Rent Assistance	\$6,440.00	\$3,090.00
Security Deposit*	\$0.00	\$0.00
Motel Assistance**	\$2,244.00	\$1,175.70
Shelter Sponsorship	\$2,420.00	\$865.00
Cremation	\$0.00	\$1,500.00
Transportation	\$0.00	\$469.48
Laundry	\$0.00	\$69.50
Vital Records	\$0.00	\$23.00
Total	\$11,104.00	\$7,192.68
Year to Date	\$149,798.53	\$38,230.09

*Agreements are rendered with landlords so that all security deposits are returned to the City should the tenant vacate the housing without first reimbursing the City for the deposit.

**Motel assistance is granted as a means of temporary emergency housing pending shelter placement or permanent housing.

Assisted Cases

August 2023	13 cases involving 15 adults and 1 child Extensive case management provided to 3 households
August 2022	10 cases involving 10 adults and 5 children Extensive case management provided to 3 households

Notices Issued

	2023	2022
Rent/Security Deposit	9	3
Motel	7	1
Shelter Sponsorship	2	2
Cremation	0	1
Transportation	0	1
Laundry	0	1
Vital Records	0	2
Denials	1	0
Pending Decisions	0	0
Applications Withdrawn	0	0
Sanctions	0	0

Contacts with Clients

	2023	2022
Appointments	51	31
Home Visits‡	12	11

‡ Multiple HS clients, some with mobility issues, needed in-home services.

Case Collaboration/Referrals

AGENCY	August 2023	Year to Date 2023
Tri-County CAP (homeless outreach/shelter/coordinated entry)	1	4
Tri-County CAP (rent/security/NHERAP)	3	21
Tri-County CAP (fuel/electric)	2	19
LISTEN (housing)	4	66
LISTEN (fuel/electric)	4	14

LISTEN (food)	2	10
LISTEN (thrift store voucher)	0	1
LISTEN (discretionary funds)	0	3
Haven (shelter or shower)	0	36
Haven (housing)	0	12
Haven (food)	0	1
Haven (discretionary funds)	1	3
Claremont Shelter	1	15
NH DHHS (food stamps)	3	33
NH DHHS (cash assistance)	1	6
NH DHHS (medical)	1	31
NH Bureau of Elderly and Adult Services	0	4
NH Employment Security	0	0
Senior Center/Service Link	2	25
Headrest	0	9
WISE	0	7
West Central Behavioral Health	1	10
Mobile Integrated Health Team	0	8
Catholic Charities	3	17
Good Neighbor Health Clinic	0	4
Red Logan Dental Clinic	2	2
Easter Seals/Supportive Services for Veteran Families	0	1
Other NH Town Welfare office	2	33
VT Economic Services	1	8

Year-to-date tallies are not unduplicated cases or referrals. Some cases receive case collaboration over months and multiple referrals.

Reimbursement Received

	August 2023	Year to Date 2023
Client	\$0.00	\$1,803.72
SSI	\$0.00	\$0.00
Medicaid	\$0.00	\$0.00

Other Town***	\$0.00	\$0.00
TCCAP/Grafton County Cold Weather Shelter Funds	\$0.00	\$6,589.67

***Reimbursement received from another NH municipality because Lebanon Human Services assisted a resident of that town.

Liens in August 2023: Issued=0 Discharged=0

LIBRARY

	Month	YTD
Circulation of library held items	9,014	63,450
Circulation of ebooks and downloadable audiobooks	2,949	20,994
Internet Use	1,214	3,546
Meeting room bookings (no. of groups, not attendees)	273	1,717
Number of library-led programs	30	146
Attendance at library-led programs	624	4,398
Card holders registered	138	885

Highlights:

- Our summer reading program was incredibly popular this year, with 720 people signing up to participate!
- The library staff, trustees, and foundation have collaborated to create a list of projects for the library foundation to focus its fundraising on.

PLANNING & DEVELOPMENT

Permit/Applications August	Res.	Comm	Total YTD 2023 (Jan-Aug)	Total YTD 2022 (Jan-Aug)	YTD 2023 Permit Fees Collected	YTD 2022 Permit Fees Collected
Building Permits	58	27	444	353	\$1,024,228.20	\$775,002.58
Planning Board Applications	0	3	23	22	\$8,894.50	\$16,392.50
Zoning Board Applications	1	0	19	21	\$2,801.67	\$5,334.72

Inspection Activity	August	YTD 2023
Total Inspections	263	1714

POLICE

	August	Year to Date	Prior Year to Date
Dispatch Calls for Service	2773	23073	22340
Police Calls for Services	2276	19604	19098
Incident-Based Reporting Calls	115	773	743
Traffic Accidents	69	483	464
Property Damage	33	201	210
With Injury (possible)	6	40	45
Involving Bicycle or Pedestrian	0	3	6
Referred to Outside Agency	0	13	4
Hit and Run	10	104	114
Parking Lot	14	167	154
Arrests	83	707	682
DWI Arrests	6	38	55
Motor Vehicle Stops	283	2729	3560
Warnings	257	2534	2844
Citations	16	163	203
Problem-Oriented Policing Calls	6	335	249

Community Involvement

- On August 1, 2023, the Lebanon Police Department hosted National Night Out at Colburn Park.
- The Lebanon Police Department completed the first RAD class of 2023. RAD dates were on July 31st, August 2nd, August 9th, and August 12th.

PUBLIC WORKS

Solid Waste

Month: August	2023	2022
Landfill Facility MSW	3,500 (tons)	3,364 (tons)
Wastewater Bio-solids Received	360 (tons)	334 (tons)
Leachate Generation & Pumping	610,522 (gallons)	238,012 (gallons)

Recycling

- During the Month of August, the following items were shipped to recycling markets:
 - Scrap metal=61.80 tons
 - Electronics=4.66 tons
 - Mixed paper=18.76 tons
 - Batteries=4.02 tons
 - Cardboard= 46.6 tons
 - Textiles= 2.41 tons

Other

- We started selling and accepting pre-paid trash bags.

Water Treatment Plant

Month: August	2022	2023
Water Treatment Plant-Production	54.20 MG	48.64 MG

Water Usage

- The Water Treatment Plant pumped 5.56 million gallons less in 2023 compared to 2022, representing a 10.3% decrease in water consumption.

Equipment Repair/Maintenance

- Remote stations Chlorinator (cleaning and repaired)
- PRV service (Backwash and Prospect)
- Crafts Hill Tank (reprogrammed PLC and upgraded firewall 40F Fortinet)
- Routine maintenance

After hour call-in

- There were eight after-hour laptops and/or call-ins.
(Win911, SCADA computer resets, Telemetry remote stations, Storm events)
- There were 25 after-hour laptops for Crafts Hills Tank operations.

Customer Service / Water Quality Inquiries

- (Lead and Copper information)

Training

- One employee (Project Management, Mental Health for Leaders)

Public Notice

- Maintain turbidity level entering distribution below 1 NTU/Treatment Requirements Not Met/PUBLIC NOTICE REQUIRED

Wastewater Treatment

Month: August	2022	2023
Daily Avg. flow treated	1.13 MGD	1.79 MGD
Solids Inventory	12,114 lbs.	14,738 lbs.
Septage Receiving	315,790 gal.	529,900 gal.

Operations highlights

- There were zero exceedances of our NPDES permit for the month of August 2023
- Lebanon Wastewater treated 55,491,200 gallons of wastewater in August.
- Lebanon Wastewater treated 529,900 gallons of septage for the month of August. This is our highest monthly total ever.
- Lebanon Wastewater dewatered and delivered 194.42 wet tons of sludge to the landfill in August 2023.
- Effluent quality was very good for the month, TSS average was 5.0 mg/l, and BOD average was 5.0 mg/l.
- The Huber dewatering project is nearing the end. The unit is fully operational, and the contractor has until late September to complete punch list items as per the contract.
- Wastewater staff attended active shooter training, instructed by LPD in August.
- Wastewater staff removed the submersible mixer from the blended sludge tank in August. A dry application mixer has been installed in its place.
- Wastewater staff re-poured a concrete walkway which was removed to access a broken water line. Staff members built another walkway to extend the current walk around the chlorine contact tank to help with access and snow removal.
- Wastewater staff completed the installation of the new Magnesium Hydroxide mixers that was started in July.
- Solitax solids meters and probes are installed completely. They are scheduled to be pulled into our scada system on September 22, 2023. This upgrade will allow for the ability to consistently monitor solids concentration in our aeration tank and RAS line, thus making process control more accurate and automated.
- Odor control efforts are still underway. We are dosing chemical at two locations in Enfield as well as conducting constant H₂S monitoring in the collection system on Bank St. EXT and around Riverdale.

Laboratory

- Total nitrogen concentration average was 12.0 mg/L and 150.0 Lbs./day in August. 2.0 mg/l and 26.0 lbs./day was in the form of Total Kjeldahl Nitrogen.
- Monthly BOD average for final effluent was 5.0 mg/l.
- Turbidity final effluent monthly average was 2.88 NTU.
- Effluent TSS monthly average is 5.0 mg/l for August 2023.
- S.V.I. average for August was 84.
- Effluent E-coli average geometric mean for was 7.7 MPN/100ml. The daily max was 13.2 MPN/100ml.
- Effluent pH average for August was (7.1)
- Acute Toxicity Sampling was conducted in August. This is required annually in the yearly 3rd quarter and is part of our NPDES permit.

Industrial Pretreatment Program

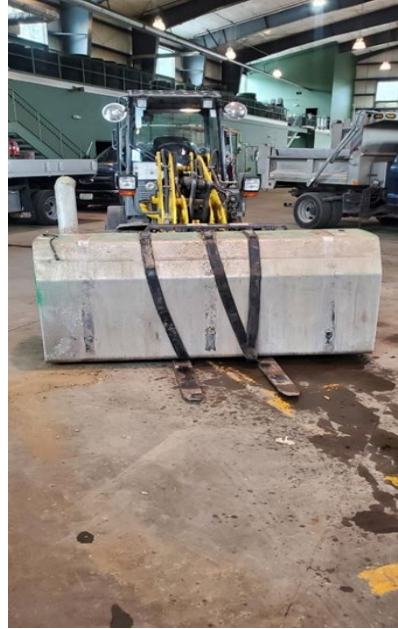
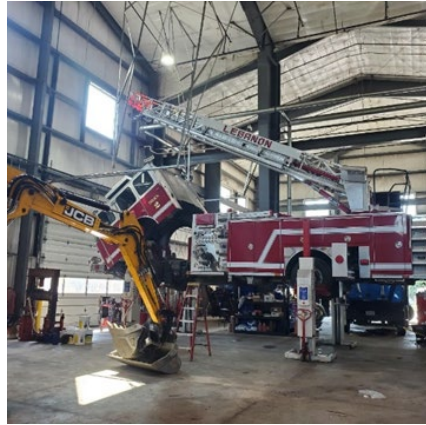
- The city is continuing to do industrial sampling for all industries that require it as part of their industrial discharge permits.
- TCLP and Paint filter sampling and analysis was done on biosolids in August.

Highway Maintenance

- For the month of August, we continued night painting of arrows and stop bars throughout the city. The long lines, yellow and white, were completed by the contractors K5 with the assistance of the Operation & Maintenance staff.
- Roadside ditching continued throughout the month on Poverty Lane and Slayton Hill area with use of the wheeled excavator that was rented.
- We cleaned up a homeless encampment on Glen Road Rail Trail that LPD had requested help with.
- We helped All State asphalt with chip sealing on Slayton Hill and the Water Street area by supplying two trucks to haul sweepings of excess stone.
- We assisted the Utilities Division with flaggers while they were raising sewer manhole on Etna Road.
- Roadside mowing continued citywide.

Fleet

- In the month of August, the Fleet Division starts New Hampshire state inspections. We will focus the entire month on inspections starting with the Fire and Police Department vehicles.
- We also had a breakdown. The Landfill's shredder had a fuel leak. We removed the tank, had the tanks repaired and reinstalled the fuel tank.



Cemeteries & Park Maintenance

	August 2023
Burials/Cremations	3 Full-weekdays /2 cremations - Weekdays
Entombments	0
Vaulted Grave Sale/ Trust Fund Sales	0
Grave Transfers	0
Foundations	0
Place Grass Marker	0
Natural Burial Grave Sales/ Trust Fund Sales	1 natural & 1 regular sale

Energy & Facilities

Electric Vehicles

- **City Fleet Electrification:** The first draft of a plan to transition the City’s fleet to electric vehicles has been completed. It is now being reviewed by DPW staff and management. We continue to look for funds to help cover the cost of this conversion, both for fleet conversion and EV infrastructure development. One option being pursued is to replace the City’s two street sweepers with electric versions through a NH Dept. of Environmental Services grant that would cover up to 95% of the cost of the vehicles and charging equipment. Applications are due October 10, 2023.

- [National Drive Electric Week \(NDEW\)](#): The City is hosting the [Upper Valley EV Expo](#) that is part of this year's NDEW. The event will take place Sept. 30, 2023, in and behind City Hall from 9:00am to 3:00pm. Participants will get to test drive a wide assortment of EV's. Scheduled presentations in the City Council Chambers include the following:
 - *EV Basics for Drivers: Why and How to Get an EV, Financial Incentives, Charging, and More.*
 - *State Policies: What Role Can We Play? Hear from Drive Electric NH and local officials on how to make a difference.*
 - *EV Charging: At Home, at Work, or at Public Stations.*
 - *E-Bikes and Electric Lawn Care.*
 - *What's Ahead for EVs in the Upper Valley?*

These talks will be available live as well as virtually through Microsoft Teams. The virtual links will be available on the [Lebanon Live Meetings Page](#) calendar for September 30, 2023. Fun events for people of all ages will include a Scavenger Hunt, 'Ride the Energy Bike' competition to light up a light bulb for 30 seconds, and a Tesla's Got Talent contest -- three Teslas will perform light shows to different songs. This event is being organized by the LEAC EV Subcommittee with Sustainable Hanover, Sustainable Lebanon, and Clean Energy NH as co-sponsors. Special thanks to LEAC EV Subcommittee Chairperson for coordinating this event.

Solar

- Phase 3 Solar Project: The NH Dept. of Energy recently released a tutorial for their updated [Value of Distributed Resources \(VDER\) Study Updated Model](#). This tutorial will help us to use the VDER tool to assess the value to the City of the Phase 3 solar project and present the project to the City Manager and City Council for review. The tool has the ability to assess the unusual and additional value of tracking solar arrays, which the city expects to be integral to the Phase 3 project.
- Fire Station Solar: We have been working with the Fire Chief to assess the costs and benefits of different solar options on the proposed Fire Station #1 redevelopment. More to come on this project.
- Solar Production: Total solar production has been tabulated for all City solar accounts by month and site. The exceptions are the Valley Cemetery and Civic Fieldhouse buildings, which have not been connected to remote monitoring equipment yet but should be soon.

Community Power

CPCNH has confirmed that NH electric accounts that are net metered, i.e., that have solar generation, will lose the value of any net exported power if they are on Community Power. From CPCNH:

If NEM2.0 (Net Metering version 2) customers join a CPA, the CPA cannot provide the monetary credit for the supply component of their excess generation on a monthly basis — if the customer has monthly excess generation, and elects to cash-out their kWh credit during the monthly windows — because Liberty does not provide excess generation data (that would be needed to calculate the monetary credit) to Lebanon Community Power.”

The three City accounts that tend to export a net amount of electricity are the Landfill Recycling, Valley Cemetery, and Civic Memorial Fieldhouse buildings. We have instructed CPCNH to not enroll these accounts into Community Power until this issue is resolved.

Streetlight Conversions

The concluding phase of streetlight conversion is scheduled for September 2023. City management is currently reviewing a roster of 29 streetlights and municipal floodlights. Furthermore, the City Engineer has collaborated with the EFM and City Electrician to develop solar-powered streetlight solutions for enhancing crosswalk illumination in areas lacking sufficient electrical infrastructure.

Other

- Water Energy Technology (WET): A LEAC member has been taking the lead to help the city explore the SHARC Energy heat pump system that extracts usable energy from sanitary sewer lines. City Staff met with representatives from the company on September 5, 2023, and SHARC will be doing a site visit soon with the goal of developing solid cost estimates for different possible applications. The first could be to heat the wastewater plant’s Operations and Administration buildings. Another application might be the DPW Garage. Redeveloped Fire Station #1 is a possibility because there is a sewer line close by on Water Street. This could perhaps be done in conjunction with heating other nearby buildings. If the technology proves itself, we might consider a district heating system in downtown Lebanon that uses the SHARC system. This technology is potentially eligible for federal incentives and seems to meet the guidelines of Buy American Build American.
- Fire Station #1 Redevelopment: We have been working with the Fire Department on federal incentives, energy technologies, and green building techniques to make the proposed new building as low footprint and sustainable as possible.

- Retro-Commissioning at Kilton Library: Staff and I met with Resilient Buildings Group to review their Retro-Commissioning analysis report. We made numerous comments to their analysis and are considering next steps.
- Federal Funding for Energy Improvements: Staff continued to work to identify and prioritize energy and facilities projects that are eligible for federal funding. Recently we met with City Engineer, Planning & Dev. Staff and Airport Director to explore a SMART grant for improved transportation infrastructure, possibly on Route 12A.
- Meetings with Liberty Utilities: City Staff and the Asst. Mayor continue to meet regularly with Liberty Utilities to discuss energy projects of mutual interest.
- Electricity Curtailment During Annual System Peak: Both the Water Treatment Plant and Wastewater Plant successfully curtailed their electricity usage during regional system peak events over the summer, including two on the afternoons of September 6, 2023, and September 7, 2023. It is unclear what the effect of these curtailments will be with the City's plan to transition all accounts to Community Power, but staff decided to curtail them just in case the city enrolls the two plants in default service or competitive supply in the future. It is also an environmentally beneficial practice since the power plants that are brought online to supply peak electricity are often the dirtiest.
- NH Local Energy Solutions Conference: Scheduled for Nov. 2, 2023, in Manchester.
- BlocPower: LEAC members and staff met with representatives of this community energy development company that is working to obtain a grant for a major energy transformation of Peterborough, NH, and surrounding towns. This company could fulfill many of the goals of the multi-family housing energy transition project that LEAC has been working on for the last few years. The grant that Peterborough has applied for is closed, but all parties agreed to stay in touch and look for other opportunities. In the meantime, BlocPower would like to talk with local landlords of four-unit buildings and larger about energy retrofit options.
- EECEBG Municipal Solar Grant Program: Staff provided input to the NH DOE on this program that will be rolling out soon and offering grants for solar arrays to municipalities, especially those in underserved areas.

Engineering

South Main Street Bridge Project:

- Final design plans, specifications and construction estimates are currently being prepared. Additional geotechnical engineering field work and right-of-way acquisition is pending.

Downtown Tunnel Rehabilitation Project:

- Leaks in the tunnel that had developed toward the end of construction are in

the process of being addressed this fall. The joints will be cleaned and re-sealed.

20 Spencer Street Project:

- Residual groundwater contamination issues are currently being addressed. This effort is in close coordination with New Hampshire Department of Environmental Services.

Mt. Support Road/Lahaye Drive Intersection:

- Final design and permitting is on-going. 90 percent complete plans have been submitted and are currently being reviewed. The City is coordinating with Dartmouth Hitchcock and Dartmouth College regarding property impacts, utility coordination, and traffic impacts during construction. Coordination with Liberty Utilities continues. Construction is currently scheduled for Spring of 2024.

Route 120/Hanover Street Bridge Project:

- Final design plans, specifications and estimate are expected to be completed in late fall. The project will then move to ROW acquisition/easement negotiations.

Lahaye Drive Multi-Use Path Project:

- Final design and bid documents are being finalized. Bid for construction is expected to occur this fall, and construction is planned for early 2024.

Utility Operations & Maintenance

Water

- Worked with contractor on Miracle Mile Project
- Marked dig safes.
- GIS mapping
- High water usage investigation
- Hydrant flow tests
- Checked bleeds.
- Hydrant repairs
- Replaced two hydrants.
- Temp water setups
- Curb Stop repairs.
- Sink holes on Mechanic St.
- Repair gate boxes
- Backflow tests and repairs

Sewer

- Marked dig safes.
- Jetted troubled sewer mains.
- Raised 11 sewer manhole frame and covers on Etna Rd.

Electrical Support

- Assisted Water, Wastewater, Solid Waste, City Hall and Highway as needed with electrical issues
- Solitax installation on Waste Water’s aeration tank
- Street light conversion project
- Traffic lights and cross walks
- Electrical work at Admin building
- Generator at Highway project
- Citywide lighting conversion project

RECREATION, ARTS & PARKS

Program	Volunteers	Residents	Non-Residents	Total
Running Club Memberships	9	123	246	369
UV Running Series	3	16	34	53
Couch to 5k	5	14	17	36
Total Running Club Memberships and Programs: 458				
Harmony Night	2	7	10	19
Adult Softball		91	153	244
Carl Wallin Throwing Club	1	6	7	13
Quilters Retreat – Fall	1	9	5	15
Savvy Seniors – Cracker Barrel Lunch & Mack’s Apples 10/24	-	12	2	14
Savvy Seniors – Olive Garden & You’re Fired 10/11		10	4	14
Savvy Seniors – Highland Games 9/15		6	2	8
Savvy Seniors – Dog Mountain & Mystery Lunch 9/27		5	2	7
Drop-in Dodgeball	1	3	3	7
Total Adults Programming: 341				

Cheerleading	2	13	2	17
Field Hockey	4	27	10	41
Gear Shifters Mountain Biking	6	25	13	44
Flag Football	2	15	10	27
Football – Tackle	4	24	13	41
Soccer	35	394	20	449
Total Youth Sports: 619				
Pool Season Passes		226	25	251
Pool Swim Lessons		334	69	403
August Daily Check-ins (includes swim lessons)				850
Total Pool: 850				
Total All Programs: 2268				

Parks Maintenance Project Updates

Major Projects	Vols	Status
Northern Rail Trail		Clearing hazard or fallen trees is a regular occurrence. Trailside mowing takes place in Sept. Bridge decking replacement scheduled for Sept 27.
Pool maintenance		Pool closed. Bath house winterized. Pools winterized in October. Planning repaving for fall or spring.
Graffiti removal		Ongoing
Fall Field Prep		All fields require daily mowing and line painting.
Riverside Pavillion Painting		Scheduled for September
Tennis Court Resurfacing + adding Pickleball lines		Completed August 24. Now includes 4 new pickleball courts
New Compact Tractor		Trailside flail mower acquired
Summer Staffing		Only the gardener remains active
Trees		Final Bridge St park Shoreland Protection report due in October

Arts & Culture Update

Project	Status
Tunnel Master Plan for Art	A/C review completed

Roundabout Art	Anticipating an art plan by end of September
Concert Series	Completed.

Special Events

Event	Status
Farmers' Market	Thursday weather has actually been good. Continues through September
National Night Out	Police event August 2. Rec had games and dunk tank.
Dancefest on the Mall	Friday August 25 with Conniption Fits
BrewFest	Support for Rotary event
LebFest	Sept 16 event with Mac&Cheese contest, games, entertainment, lots of vendors

Capital Project Updates

Project	Status
Playing Fields	Negotiating potential public private partnership
Community Center	Same discussion as playing fields
MRG Extension	Comments for abandonment paperwork has been received and ready to file.
Lebanon Ford Connector	Included in MRG Extension CIP
Storrs Hill LED Conversion	In progress
Storrs Hill Lodge and Ski Jump Improvements	Working on construction documents and sprinkler system cost estimate.