



# Lebanon Police Department

36 Poverty Lane, Lebanon, New Hampshire 03766

#(603)448-1212 / Fax #(603)442-6558

\_\_\_\_\_ page(s) / \$ \_\_\_\_\_

Date Received \_\_\_\_\_ Intl's \_\_\_\_\_

Date Processed \_\_\_\_\_ Intl's \_\_\_\_\_

## RECORDS REQUEST

Today's Date: \_\_\_\_\_ Report Number (if known): \_\_\_\_\_

I would like to request a copy of the following, and understand that the charge, as set forth by the City of Lebanon, is (see below). **Please note:** 1.) There is no charge to victims of domestic violence or their advocates; 2.) Submit this form with payment to Records Division at the address listed above; 3.) Requests without payment will not be processed; 4.) Reports will not be faxed.

Accident Report: \_\_\_\_\_  
(\$10.00 Pre-Payment Required) Driver(s) Name(s) \_\_\_\_\_ Accident Date \_\_\_\_\_

Discovery Documents: \_\_\_\_\_  
(Open Arrests Pending Court; Defendant's Name \_\_\_\_\_ Arrest Date \_\_\_\_\_ Court Date if Known \_\_\_\_\_  
Please Call the Records Division for Fees)

Cruiser DVD(s): \_\_\_\_\_  
(\$20.00 Pre-Payment Required) Defendant's Name \_\_\_\_\_ Arrest Date \_\_\_\_\_

Booking Video \_\_\_\_\_  
(\$20.00 Pre-Payment Required) Defendant's Name \_\_\_\_\_ Arrest Date \_\_\_\_\_

Body Worn Camera Video \_\_\_\_\_  
(\$20.00 Pre-Payment Required) Defendant's Name \_\_\_\_\_ Arrest Date \_\_\_\_\_

Closed Incident/Arrest Reports: \_\_\_\_\_  
(\$10.00 for 10 Pages & Victim/Defendant Name \_\_\_\_\_ Incident/Arrest Date \_\_\_\_\_  
.50¢ per page thereafter | \$10.00 Pre-Payment Required)

Other/Unknown: (Please describe in detail - names of people involved, dates or time frame, location(s), etc.)  
(\$10.00 for 10 Pages & .50¢ per page thereafter | \$10.00 Pre-Payment Required) \_\_\_\_\_

Requested By: \_\_\_\_\_  
Name (please print clearly)

- Other Fees Not Specified Above:
- Dispatch Audio Recording \$50.00 Each
  - Color Photos \$00.50 Each

Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Please [ ] call or [ ] mail when ready.

Email Address \_\_\_\_\_